

Tillamook County
Community Health Council
Meeting Minutes
February 20, 2012

<p>Present: Harry Coffman, Carol Fitzgerald, Martha Beckum, Amy Griggs, Cynthia Putt, Carmen Rost, Dave Walker, Dave Waud Excused: Donna Parks, Elise Englert Absent: Rex Parsons Staff: Marlene Putman, Donna Gigoux, Tammy Hickman Guests: Irene Fitzgerald, Louise Riehl-Haley</p>
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1. Call to Order: Harry Coffman called the meeting to order at 12:20 PM.

2. Consumer/Community Needs, Concerns, Issues:

a) None at this time.

3. Consent Calendar:

a) **Approval of January Meeting minutes:** Cindy moved to approve the January minutes as written; Amy seconded. Motion carried.

4. Training & Presentations:

a) Louise presented the Fraud, Waste and Abuse for Medicare document for members to read along with the Attestation. Members were to review the materials and either mail the signed and dated attestation or bring to the next Health Council meeting.

5. Administrator's Report:

a) **General Update and Report:** Donna G. provided a brief Administrator's report as Marlene was out of town at a training:

- Strategic Planning – a completed draft will be presented by Harry at the February meeting for discussion and review.
- PCPCH – Cervical Cancer grant – continued work with the consultant for implementing this subsequent grant. The next meeting takes place in March.
- Staff Training – Shiela Walty will continue staff team development in March.
- Financial Consultant – staff is continuing to find ways that the consultant can be utilized for federal reporting and ongoing financial work practices with the Treasurer's Office. A Triennial Review took place in March, and Shane provided a short report to the findings. Basically, the reviewer gave the Health Department's financial staff a 'thumbs up'!
- Grants – March of Dimes grant – we were not invited to submit a full application. Small Rural Health Care grant – was submitted and we are awaiting word.
- Behavioral Health – Barbara Weathersby is continuing work in our clinic for Behavioral Health services full time.

- Veteran's Services – continuing to work with the Veteran's medical services steering committee, who is gathering information and data in order to increase advocacy efforts to support medical services for Veteran's in Tillamook County.
- CCO – Marlene will be attending a CCO meeting tomorrow in Portland. She will provide more details at the next meeting. She intends to provide a presentation to them for the Early Learning Council piece to tie in to the CCO model of care for young children.

Action: Cindy moved to accept the Administrator's report; Amy seconded. Motion carried.

Financial Report: February 2013

Financial Report was provided and Tammy outlined the following:

- Total revenue for DECEMBER (February report) was \$501,564; total expenditures were \$439,870, with a month end cash balance of \$(-49,060). Tammy stated that the current deficit is due quarterly reports from DHS, OHA and Public Health were delayed which caused a delay in payment. Next month should show a positive balance. Additionally, new computers were purchased for staff.
- Total Monthly Average Encounters were 1467, with average daily encounters per provider at 13.3;
- Accounts Receivable was \$233,266.

Action: Cindy moved to accept the Financial report; Amy seconded. Motion carried.

6. Old Business:

- a) Accountable Care & CCO – (See Administrator's Report).

7. New Business:

- a) Strategic Plan – 1st Draft – Harry indicated that the vote to approve the Strategic Plan be moved to the March meeting once the members have a chance to review and provide input.

8. Committee Reports:

- a) **Quality Assurance:** Corin Barnes has resigned so a new member needs to be appointed to attend the meetings for reporting to the Council. Amy Griggs volunteered to attend the meetings, which take place on the first Wednesday of each month from 9:20-10:20 at the clinic. There were no minutes provided for this meeting as there was not a QA meeting in February due to a schedule conflict with another project.

9. Community Events: -

- a) **Adjourn:** The meeting was adjourned at 2:20 PM.