

Tillamook County
Community Health Council
Meeting Minutes
March 19, 2014

Present: Amy Griggs, Donna Parks, Clayton Rees, John Sandusky, Dave Waud
Excused: Harry Coffman, Carol Fitzgerald, Susie Johnson, Tim Josi, Rex Parsons, Carmen Rost, Dave Walker
Absent:
Staff: Marlene Putman, Irene Fitzgerald, Debra Jacob
Guests:

1. Call to Order: Past Chair Donna Parks called the meeting to order at 12:20PM. NO QUORUM

2. Consumer/Community Needs, Concerns, Issues: None

3. Consent Calendar:

- a) **Approval of February 19, 2014 Meeting minutes:** Minutes were approved by consensus of those present. Minutes will be presented to the next full Council members for ratification.

4. Administrator's Report:

- a) **General Update and Report: Marlene reported on the following:**

Marlene provided an overview of grants:

- We received \$10,000 from Oregon Health Authority for a Public Health Accreditation grant. We will be working with a contractor to complete the Community Health Assessment (CHA) and develop a Community Health Improvement Plan (CHIP);
- There is a new grant opportunity collaborating with Tillamook, Clatsop and Columbia counties, along with our CCO, called Strategies for Policy And environmental Change, Tobacco-Free (SPArK), for tobacco cessation work. Clatsop county is the fiscal agent, and a letter of support is needed. We are a partner and will receive some funding;
- We have a new process for contracting with local dentists and our Dental Care Organization, ODS.

- b) **Action:** Administrator's report was approved by consensus of those present. Minutes will be presented to the next full Council members for ratification.

5. Financial Report:

Financial Report was provided and Irene outlined the following:

- Total revenue for JANUARY (March report) was \$364,574; total expenditures were \$360,571, with a month end cash balance of \$4,003. Month-end cash balance (treasury) is \$254,008 to the negative;
- Total Monthly Encounters were down, 1188 compared to January 2013 of 1360, mainly due to lack of providers; average daily encounters per provider was 8.3 with monthly average encounters for the year at 652;
- Accounts Receivable was \$167,571.

c) **Action:** Financial report was approved by consensus of those present. Minutes will be presented to the next full Council members for ratification.

6. Old Business:

- a) **Cover Oregon** – There are still problems with signing up through the portal.
- b) **Provider Recruitment** – We will be interviewing a potential Medical Director, Dr. Carolyn Simmons, through our recruiter, Merritt Hawkins.
- c) **Board Development** – No report.
- d) **CCO Transformation Plan, Benchmarks, etc.** – Marlene provided a handout from Oregon Health Authority with CCO Metrics.
- e) **Budget:** The budget presentation for Tillamook County is slated for April 15th. Marlene asked those present if they would like to attend.

7. New Business:

- **Review co-applicant agreement & Policy Information Notice (PIN)** – The group reviewed the two documents and by consensus of those present, approved as is;
- **Review bylaws, propose revisions as needed per PIN** – no changes were needed according to those present and by consensus, no further action was required.

8. Training: None

9. Reports of Committees: None

10. Unscheduled: None

The meeting was adjourned at 2:03 PM.