

Tillamook County
Community Health Council
Meeting Minutes
March 20, 2013

<p>Present: Donna Parks, Amy Griggs, Cynthia Putt, Carmen Rost, Dave Waud Excused: Harry Coffman, Elise Englert, Carol Fitzgerald, Martha Beckum, Dave Walker, Rex Parsons Absent: Staff: Marlene Putman, Donna Gigoux, Irene Fitzgerald, Shane Grandlund Guests:</p>
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1. Call to Order: Donna Parks called the meeting to order at 12:15 PM. NO QUORUM.

2. Consumer/Community Needs, Concerns, Issues:

- a) Donna P. brought a comment from a consumer that stated that she was not happy with the service she got from the clinic when she came in for a pregnancy test. She stated that the consumer felt that the front desk asked inappropriate questions and did not get treated with utmost respect from the provider. Lola and Marlene wondered if this consumer would be open to be contacted about her experience. Donna P. will follow-up with the consumer.
- b) Donna G. reported that she received the resignation of S. Elise Englert. New members will need to be sought to replace those who have resigned.

3. Consent Calendar:

- a) **Approval of February Meeting minutes:** No Quorum.

4. Training & Presentations:

- a) Marlene came prepared to provide a training on the overview and structure of local Early Learning hubs. The group felt that the entire council should be present to view it and the presentation was tabled.

5. Administrator's Report:

- a) **General Update and Report:** Marlene provided a brief Administrator's report:
 - Strategic Planning – The document is complete. Donna G. is beginning work on developing a timeline so items targeted in the document will get completed on time.
 - PCPCH – Good progress is happening with the PCPCH teams. Marlene has contacted the hospital to begin discussions about how to effectively educate users of the Emergency Room and limit usage to decrease costs.
 - Provider Productivity – All charts are closed at this time.
 - Staff Training – Shiela Walty will continue staff team development in April.
 - Financial Consultant – A new Accounting Manager will be solicited and in the meantime the consultant will be assisting with reports.

- Small Rural Health Care grant – was submitted and we are awaiting word.
- Behavioral Health – Barbara Weathersby is continuing work in our clinic for Behavioral Health services full time.
- Veteran’s Services – nothing new to report at this time.
- CCO – Marlene provided a brief summary of the progress of the Early Learning Council and the local hubs. The coalition of legislators led by Sen. Kotek introduced two bills HB2013 and HB3231 which expresses legislative concerns about whether the ELC/YDC proposals are fully ready for implementation. HB 2013 modifies the ELC proposal into a pilot project type of program with emphasis on ages 0-3 and attempts to line it up with the CCO’s. HB 3231 creates a new Youth Development Division in the Dept. of Ed to assume the role of various programs under the current CFC system now being reviewed by the YDC. The local model needs to address screening, family engagement, preschool to K transition, who are partners and who will administer the Hub.

Action: No Quorum.

Financial Report: February 2013

Financial Report was provided and Donna outlined the following:

- Total revenue for JANUARY (March report) was \$467,181; total expenditures were \$396,031, with a month end cash balance of \$32,032.
- Total Monthly Average Encounters were 1360, with average daily encounters per provider at 11;
- Accounts Receivable was \$201,711.

Action: No Quorum. Cindy moved to approve the financial report; Carmen seconded. Those present approved the report. Donna G. will poll the absent members for their votes. **(Note: at this writing, Harry, Dave and Martha all voted to approve the plan. Motion carried.)**

6. Old Business:

a) Strategic Plan – All members received the final draft of the document last month. Donna P. suggested that all present should voice their vote on accepting the document as accepted by the council. Carmen moved to approve the Strategic Plan; Cindy seconded. Motion carried by all present. Donna G. will poll the absent members for their vote. **(Note: at this writing, Harry, Dave and Martha all voted to approve the plan. Motion carried.)**

b) Small Health Care Provider QI Grant – grant was submitted and we have received no word yet.

c) South County Building Feasibility Study – Contractor is working on the study.

d) Care Oregon PC3 Collaborative Grant – due March 25th. Application for this grant was given at the Executive Committee meeting.

7. New Business:

a) QA/QI policy needs to be updated to include Peer Review process. QA/QI committee will work on the update and provide a draft for approval by the Council.

8. Committee Reports:

- a) **Quality Assurance:** Amy attended the meeting in February and minutes from that meeting will be provided at the April meeting. Lola provided a brief review of the meeting. Lola also let the members know that the Patient Satisfaction Survey for Adults was going to be done next week. Members present decided that they would not participate this time around.
- b) The 2013 Credentialing and Privileging Policy was signed by Donna Parks as acting chair.

9. Community Events: -

10. Adjourn: The meeting was adjourned at 2:20 PM.