

Tillamook County
Community Health Council
Meeting Minutes

February 22, 2012 (Original February meeting rescheduled due to severe weather conditions)

Present: Amy Griggs, Donna Parks, Cynthia Putt, Carmen Rost, Caroline Roth
Excused: Harry Coffman, Carol Fitzgerald, Karen Keltz, Rex Parsons
Staff: Marlene Putman, Blain West, Donna Gigoux, Lola Martindale, Louise Riehl-Haey, Tim Josi
Guests:

1. Call to Order: Vice-Chair Caroline Roth called the meeting to order at 12:15 PM.

2. Consumer/Community Needs, Concerns, Issues:

None at this time.

3. Consent Calendar:

- a) **Approval of January 25th Meeting minutes:** Donna suggested that it be noted in the minutes that the original January meeting was cancelled due to weather conditions and could account for the lack of quorum.

Action: None.

4. Training:

- a) Louise provided a training entitled CMS – Required Training for First-Tier, Downstream, and Related Entities. This training will be mandatory and will take place annually. The training focused on Medicare and Medicaid Services that offer health and prescriptions drug coverage to eligible enrollees and focuses primarily with preventing, detecting, and correcting fraud, waste, and abuse.

Action: None.

5. Administrator's Report:

- a) **General Update and Report:** Marlene provided information and update on the following:
- Patient Centered Primary Care Home was inserted into the Strategic Plan that comes up for vote at today's meeting. Marlene reported that the providers continue to meet with Shari Black two times per month working on PCPCH, with the goal of recognition as a PCPCH in August.
 - Public Health Accreditation – introducing the process in the spring to staff; the first state technical assistance meeting will be at the QA meeting in May.
 - HRSA Technical Assistance Request – Marlene would like to request a technical assistance grant to secure consultants to fulfill FQHC

requirements targeting fiscal and clinical issues. This is provided by HRSA at no cost. Request will be submitted in next week or two.

- Increasing Productivity of Providers and Staff to increase revenue – Marlene continues to meet with providers to work on the operations plan and implementation. Efforts continue to implement/restructure current practices with PCPCH and it involves extra work for everyone involved.
- Coordinated Home Visiting Grant – WIC was recognized by the state for increased participation of enrolled participants. There will be an article in the paper. Coordination is working well.
- Integration of Behavioral Health – continuing to look to add hours and considering how to bill for services under Medical Case Management. Marlene is consulting with other counties and will link this with the CCO development process.
- Coordinated Intake Form – Meetings held in January and February and a draft intake form was created and will be tested, with the accompanying policy and procedures being developed. Implementation test will take place in March through April 2012.
- Veteran’s Medical Services at Clinic – a proposal needs to be written and the next meeting takes place on March 2nd.
- Meeting with BOCC – the next meeting will take place February 24th from 10AM to noon to discuss productivity, budget, etc.

Action: Cindy moved to approve the Administrator’s report; Carmen seconded. Motion carried.

b) Financial Report:

Blain provided the Health Council Financial Presentation for the board members to review and provided a verbal report. An online version is available on the County website.

Action: Donna P. moved to approve the financial report; Cindy seconded. Motion carried.

6. Old Business:

a) Strategic Planning – The council looked over the final report.

Action: Donna moved to approve the report; Amy seconded. Motion carried.

b) Accountable Care Organization & Coordinated Care Organization – Marlene stated that she and Blain attended a meeting held in Nehalem on Saturday, February 18th with CARE Oregon and GoBHI to discuss how to form a CCO in our area. Invited were several care providers in the county. Dr. David Labby of CARE Oregon facilitated and there will be a follow-up meeting in March or April.

Action: None.

7. New Business:

- a) Health Council Lunches – Carmen moved to continue lunches for the council meetings due to the fact that many council members cannot afford to buy meals at a restaurant; Donna P. seconded. Motion carried.
- b) Council Membership Development – Caroline hasn't contacted Gail Stevens yet but will do so. Marlene stated she talked to Dr. Margaret Steele but she is recovering from surgery and is not available at this time.
- c) Jim Becraft attended the meeting and provided information regarding the TPEP Annual Plan, stating there are areas of focus surrounding no-smoking at the fairgrounds, the Sheriff's office and the courthouse. The purpose is to prevent exposure to tobacco use, prevent exposure, and offer access to cessation.

8. Policy & Procedure:

- a) Corporate Compliance – A draft policy was presented for approval based on the latest Budget Period Renewal requirements. Donna P. moved to approve the policy; Cindy seconded. Motion carried.
- b) Quality Management System – A draft policy was presented for approval. Donna P. moved to approve the policy; Cindy seconded. Motion carried.

9. Committee Reports:

- a) **Quality Assurance:**
Action: None.

- b) **Marketing/Fundraising Committee:**
Action: None.

10. Adjourn: The meeting was adjourned by Caroline Roth at 2:25 PM.