

Frequently Asked Questions

Q: I only want to sell espresso; do I need a restaurant license?

A: Yes – because espresso deals with potentially hazardous ingredients, such as milk, you would need to obtain a license.

Q: I am leasing an already existing restaurant. Can I transfer the current restaurant license over to my name?

A: No, the license does not transfer with the business. You would need to obtain a new restaurant license in your name. The application can be found at: [Food Service License Application](#)

Q: If I purchase a license in July, do I have to pay full price?

A: According to Oregon Administrative Rule 624.430 the license must be paid in full. Licenses issued after October 1st are half the license fee.

Q: When do I have to renew my license?

A: Licenses run from January 1st thru December 31st. Renewal invoices are sent out mid November and are due by December 31st. Fees paid after December 31st are subject to late fees.

Q: I plan on submitting my plan review packet after construction is complete. How long will it take before I can schedule a preopening inspection?

A: It is preferred that you submit your plan review packet prior to construction. That way if there are any problems with your plans they can be caught and corrected. After construction is complete a preopening inspection can be scheduled right away.

Q: I have submitted my plans, how long until I can schedule a preopening inspection?

A: After you have received your response letter from Environmental Health, you can schedule right away.

Q: Do I have to have food or dishes for my preopening inspection?

A: No. You need to have all construction complete and all of your equipment plugged in so it can be tested.

Q: I am just planning on painting and cleaning the kitchen. Is that considered a remodel?

A: No. We consider a remodel when the kitchen has been reorganized and new equipment has been added or subtracted.