

## **Notice of New State of Oregon Requirements regarding Smoking Inside Business Establishments**

**The State of Oregon smoke-free workplace requirements for employees, managers, owners, guests, and clients will go into effect January 1, 2009 for the following:**

- Bars
- Bar areas of restaurants
- Bowling alleys
- Employee break rooms
- At least 75% of hotel/motel sleeping room

**As of this deadline no one may smoke inside these workplaces. Enforcement measures will be taken!**

**At least 10 feet from entrances, exits, windows that open and ventilation intakes of workplaces or public places.**

### **To Assure Compliance:**

- Post no smoking signs at each entrance.
- Obtain free signs from State. Brochures and table tents are available, too.

### **Tips for Complying**

- Show support for law.
- Post “no smoking” signs at all building entrances, in break rooms and in places where employees are used to smoking.
- Inform all employees of law and deadline of Jan. 1, 2009.
- Encourage employees who smoke to use Jan. 1, 2009 as date to quit.
- For help quitting, call 1800 QUIT NOW. For Spanish, 1 877 2NO-Fume.
- Remove ashtrays and matchbooks. Make message clear: smoking no longer allowed in place of business.
- Provide training to employees.

### **Resources:**

- State of Oregon Tobacco Prevention and Education Program  
<http://www.oregon.gov/DHS/ph/smokefree/index.shtml>
- Tillamook County Tobacco Prevention and Education Program  
503 842 3941 or <mailto:jbecraft@co.tillamook.or.us>

## Top 10 Financial Benefits

### OREGON'S SMOKEFREE WORKPLACE LAW

To register a complaint or request materials: Fill out an [online form](#)  
To get more information about the law: Call Toll Free 1-866-621-6107.  
Read about [new changes to the law](#).

#### Financial benefits of complying with a smokefree workplace law

- Reduced cleaning and maintenance costs
- Reduced number of fire incidents
- Reduced cost of fire insurance

#### Financial benefits when smokefree workplace law results in employees quitting smoking:

- Reduced absenteeism
- Reduced amount of work time wasted by employees on smoking ritual
- Reduced health care costs
- Reduced life insurance premium costs
- Reduced risk of industrial accidents and occupational injuries
- Reduced disability costs
- Reduced number of disciplinary actions

Download a list of [References \(pdf\)](#)

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## Talking to Smoking Customers and Visitors

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#### Tips on Training Staff and Management

- Train your employees about the basic facts of the law, and what to say to customers or visitors. Let employees know they have management's support. Some possible phrases to use with smoking customers or visitors are:

*"I'm sorry, but you'll have to put your cigarette out or move outside. This is in accordance with the State of Oregon's Smokefree Workplace Law."*

*"State law requires that no smoking be allowed inside the workplace. We have a smoking section outside our building. We appreciate your cooperation."*

*(Requesting that smokers not smoke in the workplace can be printed on a small card - the size of a traditional business card - and presented to the customer or visitor, as well.)*

- Place articles about the health effects of [secondhand smoke](#) and the law in customer's newsletters.

